



Document Control

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IFMS Suppliers

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1. What is the IFMS Project?

IFMS is a project that is introducing a modern financial management and procurement system for the entire health sector. IFMS involves the operation of standardised finance and procurement processes, through the expansion of the current HSE shared services model, on a single contemporary technology platform (SAP S/4HANA & SAP Ariba).

2. Why is the IFMS Project needed?

The health sector does not have a single financial management and procurement system. The deployment of IFMS will provide quality standardised financial and procurement information and quality, timely financial reporting and forecasting. This will enable improved financial management, governance, compliance and transparency, and a better overall financial control environment across the health sector.

3. How does the new system affect suppliers?

➤ **IFMS PO Numbers will be required on all Invoices**

You will need to ensure that an official IFMS Purchase Order (PO) number is quoted on all invoices. Invoices without this number will be returned to you.

➤ **Centralisation of Invoicing**

Suppliers will send their invoices to vendorinvoices@hse.ie

➤ **Updated 'Bill to' Address**

As you begin to receive Purchase Orders (POs) from the new system, an updated billing address will be visible on the PO.

➤ Introduction of SAP Ariba Functionality

IFMS implementation involves the introduction of SAP Ariba functionality for qualified suppliers. With this functionality, qualified suppliers will be set up on digital catalogues, enabling online self-service procurement by staff.

The implementation of IFMS is a significant business transformation programme. As such, there may be some inconvenience while we changeover our systems.

4. How will PO's be issued?

IFMS POs will issue from noreply@hse.ie

If you have a query with a PO, please contact the staff member who issued the PO to you.

In addition, there are new technologies to support the PO output process. These include:

- Ariba Network;
- PEPPOL (Pan-European Public Procurement On-Line)

There is no change to the current PO process for Pharmacy Suppliers. Any PO generated from a pharmacy application such as Cliniscript and HMMS is a valid PO and should be processed as usual.

5. Where do I send my invoice?

Email your invoice to vendorinvoices@hse.ie

6. How will our organisation pay for goods and services provided by suppliers?

All payments to suppliers will be by EFT (Electronic Funds Transfer).

All remittance advices will be issued via email.

7. What is the Ariba Network?

The Ariba Network is a hosted service that enables suppliers and buyers to form relationships and conduct transactions over the internet.

As a supplier, you may already have an existing relationship with a buyer who invites you to form a relationship on the Ariba Network. This means that buyers across the wider health sector (once on IFMS) can utilise the Ariba Network to enable electronic processing of orders and invoices with existing suppliers. For more information, please see [Ariba Network](#)

8. How do I participate in the Ariba Network?

Contact our Ariba Network helpdesk at Procurement.Helpdesk@hse.ie

9. Will the tendering process change with the implementation of IFMS?

No. Typically, public sector requirements are advertised and published on www.etenders.gov.ie. Our organisation is not responsible for the administration of this website. For queries, contact irish-eproc-helpdesk@eurodyn.com.

10. Where do I go if I have a query?

From 1 August 2026:

For payment services contact vendorAPqueries@hse.ie

For tenders, contracting etc. contact Procurement.Helpdesk@hse.ie

Supplier Helpdesk Phone Line: (01) 511 9700