



Rialtas na hÉireann
Government of Ireland



Arna chomhchistiú ag
an Aontas Eorpach
Co-funded by the
European Union



This project is co-funded by the Government of Ireland, through the Department of Social Protection, and the European Union.



**ST. MICHAEL'S
HOUSE** Services For People
With Disabilities



An Exciting Opportunity for **Work Experience at the Reception of Aramex, Belinstown, Dublin, A41 FV07**

Important Information:

Getting There



There is no Public Transport Available to Aramex location
***All Candidates need own transport to and from work experience**

Dates



Start Date: 18th June 2025
Week 2: 2nd of July
Week 3: 9th of July
End Date: 16th of July

Time



10.30 am – 12.30 pm



**This is Aramex
Reception Area**

Tasks



**Check Diary for Daily
Meetings**



**Prepare Badges for
Visitors**



**Get High-Viz Vests
Ready**



**Bring Post to different
departments**



Tidy Meeting Rooms



Check Stock Levels of items



Let the team know what to order

Interview Date:



**Thursday
12th of June 2025**

Interview Time:



**Individual interview slots will be allocated between:
12.00pm - 2.00pm**

Where



Head Office St. Michael's House, Ballymun Road, Ballymun, Dublin 9, D09 DX37



We can interview you online via Microsoft Teams

How to apply:

Please send your CV or email of interest to supportedemployment@smh.ie

Closing Date: Friday 6th of June 2025

