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17th June 2021

ST. MICHAEL'S HOUSE STRATEGY DEVELOPMENT 2021 INVITATION TO PARTICIPATE!

Dear Parent/Family Member/Guardian,

St. Michael's House is developing a new Strategic Plan that will run from 2022 to 2026 and we are delighted to invite you to participate. The plan will set out what we hope to achieve during the five years so that we can improve the service each person receives, prioritise funding available and plan for new services for adults and children.

In developing the plan, we are asking services users, families/guardians, staff, management and our funders for their opinions. We aim to respond to service user and family needs but we will always be constrained by conflicting demands and limited resources and so, may not be able to deliver everything requested or suggested in your response. However, it is important that your views are represented in the plan.

We are not asking for your name to complete the questionnaire. All information will be treated in a general way and no individual person or family will be identified in the Strategy documentation.

To participate please complete the Questionnaire using **ONE** of the options overleaf:

1.	ONLINE: Log on to www.smh.ie Click 'About Us'; then click 'Strategy Development' at the bottom of the list; then scroll down to 'How?'; then click on 'Family'.
2.	'Strategy Development' at the bottom of the list; then scroll down to 'How?'; then click on 'Family'. Print the printable version, complete and post to:
	Strategy Development 2021, C/O Audrey Murphy Communications Department, St. Michaels' House, Ballymun Road, Dublin 9.
3.	HARD COPY: Email michelle.dicker@smh.ie and a hard copy will be posted to you with a Stamped Addressed Envelope. Fill it in and return to:
	Strategy Development 2021, C/O Audrey Murphy Communications
	Department, St. Michaels' House, Ballymun Road, Dublin 9.
4.	BY PHONE: Ring Audrey on 086 0336536 (9.30am-4.00pm Monday to Friday until June 30th) or email audrey.murphy@smh.ie and tell her that you would like to complete the questionnaire. Audrey will take your details and a staff member will contact you within 48 hours to complete the questionnaire over the phone with you.
	the phone with you.

The questionnaire will be available until July 9^{th} . Thank you and we look forward to your input.

Yours sincerely

Liz Reynolds

Chief Executive